

ಅಬಕಾರಿ ಇಲಾಖೆ

## Excise Department

ಡಿಸ್ಟಿಲರಿ, ಬ್ರೀವರಿ, ಮೈಕ್ರೋಬ್ರೀವರಿ, ಫೋರ್ಟಿಫೈಡ್ ವೈನರಿ ಸನ್ನದುಗಳ ವರ್ಗಾವಣೆ (ಸನ್ನದುದಾರ ಮೃತ ಹೊಂದಿದ ಸಂದರ್ಭ)

## Transfer of Distillery, Brewery, Microbrewery, Fortified Winery licences (in case of death of licensee)

Step 1: Enter the login details

Apply for Service

Mobile No

OTP/Password

4bf7d5 Type here

Forgot Password | New user? Register here

Submit

Check Your Application Status

Select Department

Select Service

Enter your Application ID

Check Status Now

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Step 2 : Citizen Login will be displayed

Menu

- Apply for services
- View Status of Application
- Messages & Alerts

ABOUT SERVICE PLUS

### Welcome to Service Plus

ServicePlus is a generic application to provide an electronic delivery for all the services provided by The Government to The citizen. The Government of India, State Governments and Local Governments are providing various services to benefit the citizens at Centre, State or Local level primarily Government to Citizen (G2C) and Government to Business (G2B). The services provided are either demand driven or mandated by the legislation. The services provided by Government can be categorized as:

1. Regulatory Services: Regulatory services are services like trade licence, permit for construction of a building etc that can be denied by the Government.
2. Statutory Services: Statutory services are services like issuance of Birth/Death certificate which cannot be refused by Government.
3. Developmental Services: Developmental Services are services or schemes provided by Government for the benefit of citizens like NREGS, IAY, Old age Pension etc.

The following are the salient features of the software -

1. Service(s) will be created online
2. Citizens will be submitting applications online
3. Service units will be able to receive application online
4. Service units will be able to verify documents and application fee online
5. Service units will be able to escalate application to some other person, in the case of absence of dealing authority, online
6. Citizens will be monitoring Application status online
7. Private Service Access Providers will be participating in the application receipt/submission and service delivery process online message.ekyc.add.mapping>Please add atleast one mapping

DTE-Original cert...docx Application for C...docx Application for re...docx Application for P...docx Show all

ENG 13:24 06-01-2020

### Step 3 : Search the required service and click to open

The screenshot shows the 'Seva Sindhu' application portal. The header includes the state emblem and the text 'ಸೇವಾ ಸಿಂಧು Seva Sindhu Application for Departmental Examination conducted by KPSC'. A left-hand menu contains options like 'Apply for services', 'View all available services', 'View Status of Application', and 'Messages & Alerts'. The main content area is titled 'Apply For Services / View All Available Services' and features a dropdown menu set to 'KARNATAKA'. Below this is a table listing various services:

Sl.No.	Service Name	Department Name	State
1	Accident Relief Fund-KSRTC	Karnataka State Road Transport Corporation	KARNATAKA
2	Accident Relief Fund - NEKRTC	NEKRTC	KARNATAKA
3	Accident Relief Fund-NWKRTC	NWKRTC	KARNATAKA
4	Acid Victim Pension	Directorate of Social Security and Pensions	KARNATAKA
5	Admission for Morarji Desai Residential school - Minority Welfare Department	Minority Welfare Department	KARNATAKA
6	Admission for Pre and Post matric hostels - Minority Welfare Department	Minority Welfare Department	KARNATAKA
7	Agricultural Family Member Certificate / ವ್ಯವಸಾಯಾಧಿಕಾರ ಕುಟುಂಬದ ವ್ಯಕ್ತಿಗಳಿಗೆ ಪ್ರಮಾಣ ಪತ್ರ	Revenue Department	KARNATAKA
8	Amendment of Bye-Laws of Souharda co-operative society	Registrar of Cooperative Societies	KARNATAKA
9	Amendment of License to Manufacture Insecticides	Agriculture Department	KARNATAKA
10	Amendment of Manufacture License for Micro, Multinote, Multinote, Multinote	Agriculture Department	KARNATAKA

### Step 4 : Fill the Applicant Details & Photocopies details

The screenshot shows the 'ServicePlus' application portal. The header includes the 'ServicePlus' logo and the text 'Metadata based Integrated Service Delivery Framework'. A left-hand menu contains options like 'Manage Profile', 'Apply for services', 'View all available services', 'View Status of Application', and 'Messages & Alerts'. The main content area is titled 'ಅಬಕಾರಿ ಇಲಾಖೆ Excise Department' and contains the following text: 'ಡಿಷ್ಟಿಲರಿ, ಬ್ರೀವರಿ, ಮೈಕ್ರೋಬ್ರೀವರಿ, ಫೋರ್ಟಿಫೈಡ್ ವೈನರಿ ಸನ್ನದುಗಳ ವರ್ಗಾವಣೆ (ಸನ್ನದುದಾರ ಮೃತ ಹೊಂದಿದ ಸಂದರ್ಭ) Transfer of Distillery, Brewery, Microbrewery, Fortified Winery licences (in case of death of licensee)'. Below this is an 'Application Form' section with the following fields:

**Application Form / ಅರ್ಜಿ**

Name \*

E-Mail

Phone \*

Applicant Address

**Transferor Details**

Transferor Name \*

Step 5 : Enter OTP and Verified Mobile number and click on Register.

The screenshot shows a web browser window with the ServicePlus application. A modal titled "Validate OTP" is displayed in the center, containing the text: "One time password (OTP) has been sent to the mobile number 990000799. Enter OTP\* [548863] Click on validate button to validate OTP". Below the modal, the registration form is visible. The "Are you an existing User?" section has "No" selected. The "Registration Details" section includes fields for User Name (trtertert), Name (Rajesh), E-Mail (govindgowda6@gmail.com), Password (rttertert@123), Address (krishna temple street, htrtr, htrtr, htrtr, htrtr), District (Please Select), Range (Please Select), Phone (9900194799), Sub Division (Please Select), User Type (Please Select), and Unit Address. A "Register" button is located at the bottom of the form.

Step 6 : Click on I agree checkbox and fill the Captcha Code as given & Submit

The screenshot shows the ServicePlus application with the registration form. The "Remarks" field contains "ewrfev". The "Declaration" section has the text: "I hereby declare that the particulars furnished in this form are true to the best of my knowledge/ಅರ್ಜಿಯಲ್ಲಿ ನಾನು ಒದಗಿಸಿರುವ ಎಲ್ಲಾ ವಿವರಗಳ ಸತ್ಯವಾಗಿರುತ್ತವೆ ಎಂದು ಘೋಷಿಸುತ್ತೇನೆ." Below this, the "I Agree" checkbox is checked. The "Additional Details" section has "Apply to the Office" set to "Excise Department (STATE)". The "Word verification" section shows the captcha code "jw62ka" and a text input field containing "jw62ka". At the bottom, there are buttons for "Draft", "Submit", "Close", and "Reset". The footer includes logos for the Ministry of Panchayati Raj, Digital India, data.gov.in, .gov.in, DeltY, and PMINDIA, along with the text: "Site is technically designed, hosted and maintained by National Informatics Centre Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj POWERED BY SERVICEPLUS".

## Step 7: A fully filled form will be generated for user verification

The screenshot displays the ServicePlus web application interface. The top navigation bar includes the ServicePlus logo, a menu, and user information for Inukurthi Kalyan Teja. The main content area is titled "Registration Details/ನೋಂದಣಿ ವಿವರಗಳು" and contains the following information:

Application Reference Number :	Draft_EX0085/2020/00027
Do have an existing username/password? :	No
Registration Purpose :	Distillery
Create Username/Username will be appended with "D-Distillery,"W-Winery & "B-Brewery) :	ewrewew
Create Password :	ewrewew@1
Name :	Rajesh
E-Mail :	govindgovinda@gmail.com
Phone Number :	9900194799
Address :	krishna temple str
District :	Bengaluru Urban South
Sub division :	Anekal Sub Division
Excise Range :	Anekal Range

Below this, the "Application Form/ ಅರ್ಜಿ" section contains:

Name :	Rajesh
E-Mail :	govindgovinda@gmail.com
Phone :	9900194799
Applicant Address :	krishna temple str

The "Transferor Details" section contains:

Transferor Name :	ewrew
Transferor Email :	govindgovinda@gmail.com

The Windows taskbar at the bottom shows the system time as 16:09 on 19-10-2020.

## Step 8 : Click on Attach Annexure

The screenshot displays the ServicePlus web application interface, showing the final form with the following details:

Transferee Name :	ewrew
Transferee Email :	govindgovinda@gmail.com
Transferee Phone :	9956253522
Whether Individual Firm or Company? :	Individual Firm
Transferee Address :	krishna temple street htrtr htrtr htrtr htrtr
Rule Under Transfer Requested :	ewrew
Transferee Disqualified From Holding License? :	No
Revenue Due From Transferor :	ewrew
Case Pending For Disposal :	ewr
License Request Circumstances :	ewr
Remarks :	ewrew

The "Declaration" section contains the text: "I hereby declare that the particulars furnished in this form are true to the best of my knowledge/ನಾನು ಒದ್ದಾಡಿದುದು ಎಲ್ಲಾ ವಿದೇಗು ಸತ್ಯವಾಗಿದ್ದು ವಂದು ಘೋಷಿಸುತ್ತೇನೆ." and "I Agree:" with a "Yes" response.

The "Additional Details" section contains: "Apply to the Office" with the value "Excise Department (STATE)".

The bottom of the form shows the date and time: "19/10/2020 04:10:42 IST" and the URL: "http://serviceonline.gov.in/configureka".

At the bottom of the page, there are several logos including the Ministry of Panchayati Raj, Digital India, data.gov.in, india.gov.in, DeltY, and PMINDIA. A footer note states: "Site is technically designed, hosted and maintained by National Informatics Centre. Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj. POWERED BY SERVICEPLUS".

The Windows taskbar at the bottom shows the system time as 16:10 on 19-10-2020.

## Step 9: Attach the annexures and save them

The screenshot shows a web browser window with the URL `serviceonline.gov.in/configureka/editViewAnnexure.do?OWASP_CSRFTOKEN=Q7SM-SIHL-6CPU-UW45-L9J9-8SN0-NX10-GRP9&coverageLocationId=62575&serviceld=14320001&citizen_id=10840757&ap...`. The page displays a form for attaching documents. The form has several sections, each with a dropdown menu and a 'Choose File' button. The sections are:

- Notarized Undertaking for not having any Disqualification as per rules applicable from Transferee**: Dropdown menu, 'Choose File' button (sample.pdf), 'Scan' button, and 'Fetch from DigLocker' link.
- Other Documents**: Dropdown menu, 'Choose File' button (sample.pdf), 'Scan' button, and 'Fetch from DigLocker' link.
- PAN Card**: Dropdown menu, 'Choose File' button (sample.pdf), 'Scan' button, and 'Fetch from DigLocker' link.
- Property Documents, rental or lease agreement of licensed premises (as the case may be)**: Dropdown menu, 'Choose File' button (sample.pdf), 'Scan' button, and 'Fetch from DigLocker' link.
- Survival Certificate**: Dropdown menu, 'Choose File' button (sample.pdf), 'Scan' button, and 'Fetch from DigLocker' link.
- Transfer of licensed premises along with infrastructure along with the Khatha Extract in the name of Transferee**: Dropdown menu, 'Choose File' button (sample.pdf), 'Scan' button, and 'Fetch from DigLocker' link.

At the bottom right of the form, there are three buttons: 'Save Annexure' (green), 'Cancel' (red), and '< Back' (blue). The footer of the page includes logos for the Ministry of Panchayati Raj, Digital India, data.gov.in, india.gov.in, DeltY, and PMINDIA. It also states: 'Site is technically designed, hosted and maintained by National Informatics Centre. Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj. POWERED BY SERVICEPLUS'.

## Step 10: Saved annexures will be displayed

The screenshot shows the same web browser window with the URL `serviceonline.gov.in/configureka/editSaveAnnexure.do?OWASP_CSRFTOKEN=Q7SM-SIHL-6CPU-UW45-L9J9-8SN0-NX10-GRP9&applid=35407&citizenId=10840757&directSubmitCheck=N`. The page displays a confirmation message 'I Agree: Yes' and a list of saved annexures.

**Annexure List**

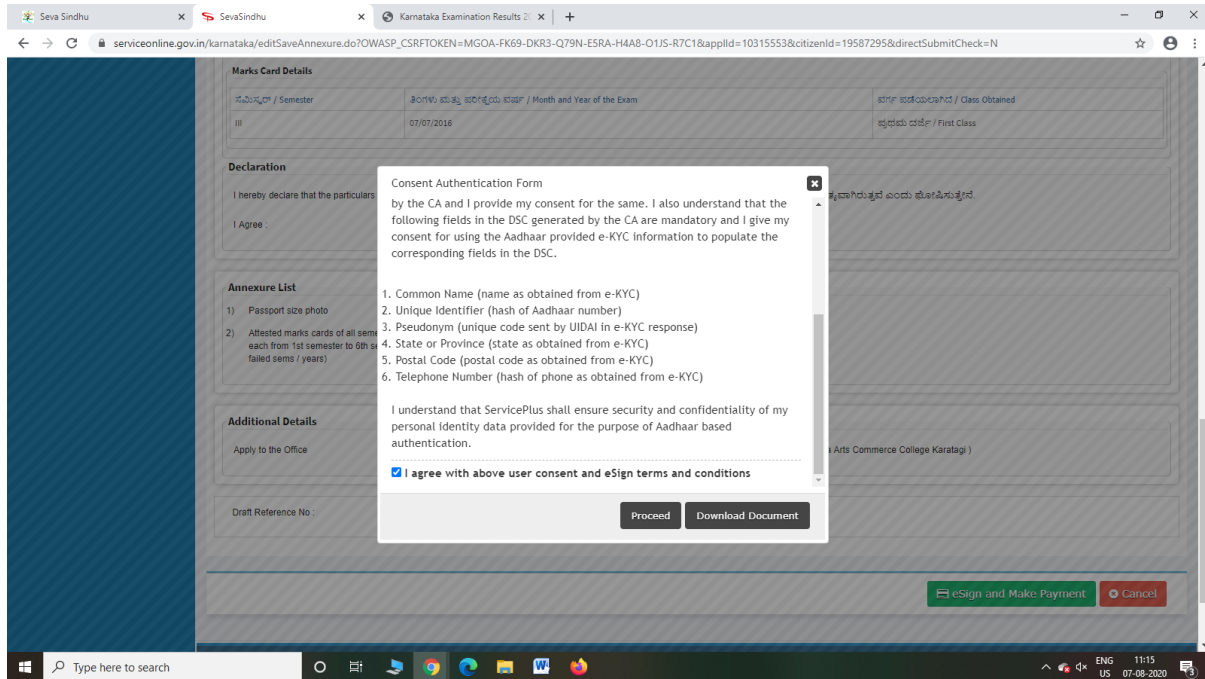
1) Approved Blueprint	<a href="#">Approved Blueprint</a>
2) Death Certificate	<a href="#">deathCertificates</a>
3) Entire licenced premises Blue Prints in the name of Transferee	<a href="#">Entire licenced premises Blue Prints in the name of Transferee</a>
4) GST Certificate	<a href="#">GST certificate</a>
5) IT Returns	<a href="#">IT Returns</a>
6) License Copy	<a href="#">License Copy</a>
7) MOA / AOA / Partnership Deed	<a href="#">MOA / AOA / Partnership Deed</a>
8) Notarized Undertaking for not having any Disqualification as per rules applicable from Transferee	<a href="#">Notarized Undertaking for not having any Disqualification as per rules applicable from Transferee</a>
9) Other Documents	<a href="#">otherDocuments</a>
10) PAN Card	<a href="#">PAN Card</a>
11) Property Documents, rental or lease agreement of licensed premises (as the case may be)	<a href="#">Property Documents, rental or lease agreement of licensed premises (as the case may be)</a>
12) Survival Certificate	<a href="#">Survival Certificate</a>
13) Transfer of licensed premises along with infrastructure along with the Khatha Extract in the name of Transferee	<a href="#">Transfer of licensed premises along with infrastructure along with the Khatha Extract in the name of Transferee</a>

**Additional Details**

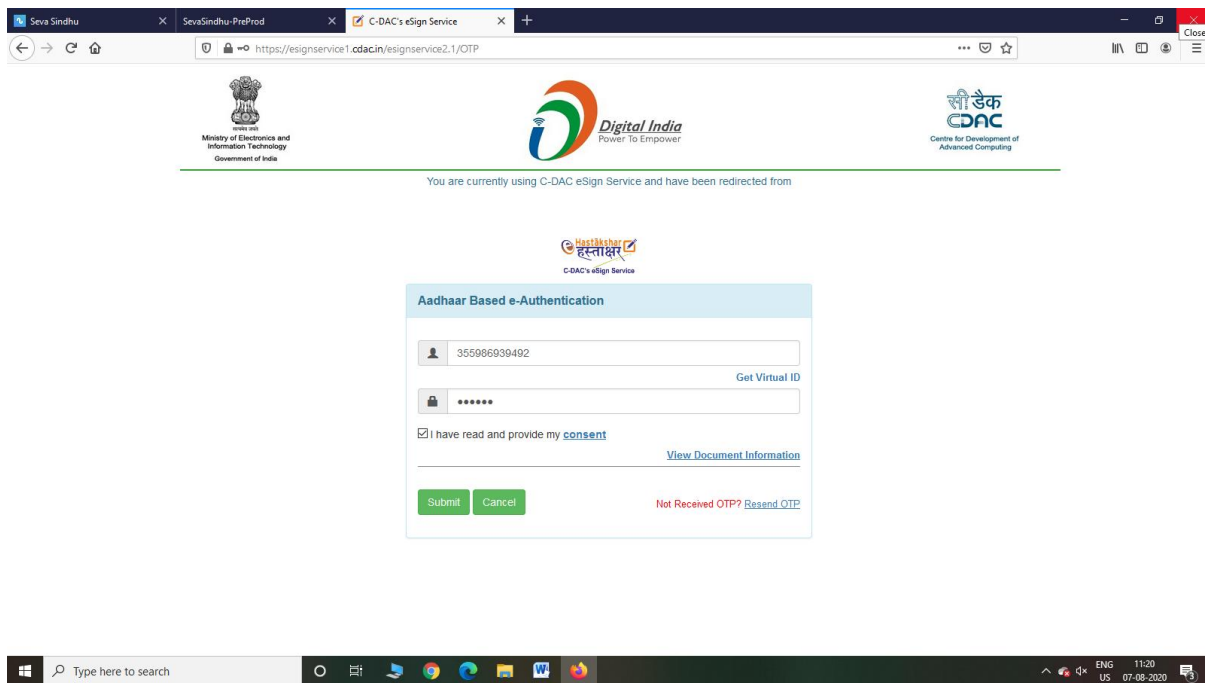
Apply to the Office: Excise Department (STATE)

At the bottom right, there are four buttons: 'eSign and Submit' (green), 'Cancel' (red), 'Print' (blue), and 'Download PDF' (blue). The footer of the page is identical to the previous screenshot.

## Step 11 : Click on e-Sign and proceed



## Step 12: eSign page will be displayed. Fill Aadhar number to get OTP and proceed to Submit



Step 13: After Submit is Successful, Sakala acknowledgement will be generated

**APPLICATION ACKNOWLEDGEMENT**

ಕರ್ನಾಟಕ ಸರ್ಕಾರ

**Sakala Acknowledgement/ಸಕಾಲ ಸ್ವೀಕೃತಿ**

Office Name / ಕಛೇರಿ ಹೆಸರು	Karnataka Neeravari Nigam Limited				
Sakala No/ಸಕಾಲ ಸಂಖ್ಯೆ	NK002S200000014				
Application Date /ಅರ್ಜಿಯ ದಿನಾಂಕ	09/09/2020				
Service Requested /ವಿನಂತಿಸಿದ ಸೇವೆ	Issue of work done certificate				
Applicant Name /ಅರ್ಜಿದಾರರ ಹೆಸರು	asaS				
Applicant Address /ಅರ್ಜಿದಾರರ ವಿಳಾಸ	gfl,,India, KARNATAKAKALABURAGIAtzalpu560023.				
Mobile No /ಮೊಬೈಲ್ ಸಂಖ್ಯೆ	6456456456				
Documents Submitted /ದಾಖಲಾತಿಗಳನ್ನು ಸಲ್ಲಿಸಿದ ಮಾಹಿತಿ	<table border="1"><thead><tr><th>Type of document(s)</th><th>Document(s) Attached</th></tr></thead><tbody><tr><td>Letter of Authorisation from Company</td><td>Letter of Authorisation from Company</td></tr></tbody></table>	Type of document(s)	Document(s) Attached	Letter of Authorisation from Company	Letter of Authorisation from Company
Type of document(s)	Document(s) Attached				
Letter of Authorisation from Company	Letter of Authorisation from Company				
Payment Status /ಪಾವತಿ ಸ್ಥಿತಿ	Not Applicable/ಅನ್ವಯಿಸುವುದಿಲ್ಲ				
Payment Mode /ಪಾವತಿ ವಿಧಾನ	Not Applicable/ಅನ್ವಯಿಸುವುದಿಲ್ಲ				
Transaction ID /ವ್ಯವಹಾರ ಐಡಿ	Not Applicable/ಅನ್ವಯಿಸುವುದಿಲ್ಲ				
Transaction Date and Time /ವ್ಯವಹಾರ ದಿನಾಂಕ	Not Applicable/ಅನ್ವಯಿಸುವುದಿಲ್ಲ				
Transaction Reference Number / ವ್ಯವಹಾರ ಉಲ್ಲೇಖ ಸಂಖ್ಯೆ (As applicable)	Not Applicable/ಅನ್ವಯಿಸುವುದಿಲ್ಲ				